

N.O. HOME SCHOOL SAINTS LETTER JACKET ORDERING INSTRUCTIONS

- **BRING:**
Full Payment for jacket and patches.
Patches already received to be sewn on your jacket.
- **FILL OUT:**
Contact information on top left of order form.
Include parent email address.
Your rep will fill out the rest of the form.
- **JACKET:**
The base letter jacket includes award letter with football insert.
Other items are optional for purchase.
- **JACKET SIZING:**
It is the sole decision of the Student/Parent as to what size is chosen. When the student signs for the jacket, they acknowledge the correct size is ordered. Jacket rep will not tell a student what size to get under any circumstance.
- **PAYMENT:**
If paying by credit card, please fill out the section at the bottom of the order form.
Make checks payable to: TRC.
- **PAYMENT PROCESSING FEE:**
Payments received after measurement day will incur a \$15 processing fee and could delay receipt of your jacket.
- **NSF CHARGE:**
There will be a \$35 charge for NSF checks.
- **CHANGE/CANCELLATION FEE:**
Orders cancelled prior to production will incur a \$25 cancellation fee.
Changes made after 72 hours of order date will incur a \$10 change order fee.
Changes to orders or cancellations cannot be made once the order reaches the factory.

Please review the enclosed materials and circle the items you want included on your jacket before measurement day. This will allow the measurement process to flow more smoothly. Picture and worksheet pages are provided to help you.

Questions?

Call 225-924-2778 EXT. 15 or

email us at letterjackets@therecognitionco.com

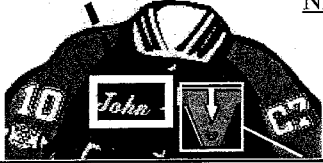
The Recognition Company, 7960 Goodwood Blvd,
Baton Rouge, LA 70806

LETTER JACKET PERSONALIZATION OPTIONS

All prices include sewing the patches on your jacket so that it is ready to wear when you receive it .

FRONT OF JACKET NAMES DIRECT EMBROIDERY (swiss thread embroidered on front right of jacket opposite from Award Letter)

*J. Williams
Class of 2011*



Name may be any combination of name and/or initial or office (ex. Jill W.; J. Williams; Drum Major.)

Nicknames require school approval.

1st line \$15.00

Additional lines: \$

(\$9.00 each) \$

\$

YEARDATES (PLACED ON LEFT SLEEVE)



3" tall 4 Digit Year with tail: \$24.00

\$24.00

3" tall 2 Digit Year with "class of": \$25.00

\$25.00

3" tall 4 Digit Year with "class of": \$26.00

\$26.00

3" tall 4 Digit Crazy with "class of": \$27.00

\$27.00

CIRCLE YOUR CHOICE

If ordering, please write your year of graduation here. \$

\$

JERSEY NUMBER/WT. CLASS/POSITION (PLACED ON RIGHT SLEEVE) All Sport symbols available on jersey #'s.



Position Jersey No. (plain) \$23.00

\$23.00

Jersey No. w/insert: \$25.00

\$25.00

All Chenille Jersey No. \$27.00

\$27.00

Wt. Class plain \$25.00

\$25.00

Wt. Class w/insert: \$27.00

\$27.00

Insert (if any)

If ordering, please write your jersey number or wt. class here. \$

\$

Genuine Leather Sleeves UPGRADE: \$87.00 in addition to jacket cost. \$

Base Jacket XS - 2X: \$ 89.00

Oversize Charge 3X-\$20, 4X-\$30, 5X-\$40, over 5X - \$40+\$10per size: \$

Subtotal with options: \$

Sales Tax (9%) \$

Shipping and Handling : \$ 5.00

TOTAL: \$

FULL PAYMENT DUE AT TIME OF MEASUREMENT

THE RECOGNITION COMPANY

(225) 924-2778

e-mail: letterjackets@therecognitionco.com

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